

Louisa County Board of Health

12635 County Rd G56, Ste 103
Wapello, IA 52653



Meeting Minutes October 14th, 2025

Members Present: Shawn Maine, Randy Griffin

Members Present via Zoom: Jacinta Wangui

Excused/Absent: Lynn Mincer

Staff Present: L. McElhinney

Guests: Jim Rudisill, Brian Thye

Guests via Zoom: None

Call to Order

Meeting was called to order by Maine at 1734.

Approval of Agenda

Motion to approve October 14th, 2025 agenda, with the date for next BOH meeting struck and plan made to discuss, by Griffin, 2nd by Maine. All approved, so carried.

Approval of Minutes

Motion by Wangui to approve September 9th, 2025 board minutes, 2nd by Griffin. All approved, so carried.

Environmental Health Update

New Business/Financial Report:

B. Thye presented EH stats for September 2025. Thye stated that all holding tank renewals had been caught up. Thye reported that he sends out renewal letters in January with a deadline in April and had to follow up to get them completed. Thye gave a brief explanation of holding tanks and usage as a last resort. Thye reported he was pursuing a complaint of a camper illegally discharging.

Thye exited the meeting @ 1746

Old Business:

None

Public Health/Home Health Update

New business/Director's Report:

L. McElhinney presented financial data for Environmental Health through the month of September 2025.

L. McElhinney presented financial and home visit caseload data through September 2025.

Nightingale Notes for Immunizations:

L. McElhinney presented that the current home health charting system was not being fully utilized and that the office manager/biller had been working with Champ Software to on board using it for immunizations. McElhinney stated the system would be able to upload all immunization data into the statewide system IRIS. McElhinney reported that this would lessen the burden on the office of billing for the administration fee for VFC vaccine individually and would give LCPH the ability to batch bill. McElhinney also reported that during this process it was discovered that LCPH may be able to decrease the cost of the billing software already being used. McElhinney reported she did not plan to make any changes to the billing software until LCPH was fully onboarded.

Old Business:

Mosquitoes:

L. McElhinney reported that all mosquito collection had ended for the 2025 season, and all specimens had been submitted. McElhinney states the report should be available in November or early December.

Flu Clinics:

L. McElhinney reported that all community flu clinics had been scheduled, and staff had been busy completing them. McElhinney gave a brief update on the 6-year PH Response Grant activities which are focused on flu vaccine and flu prevention in farms and farmers.

Immunization Audits:

L. McElhinney stated that all Louisa County school immunization audits had been completed and submitted before the October 31st deadline. McElhinney stated Louisa County daycares had yet to be completed but had a deadline of January 31st.

McElhinney gave an overview of a federal Rural Health Transformation Act grant that targets improvement in health access, quality and outcomes in rural communities. McElhinney stated this was a grant the states were able to pursue and could affect changes in Louisa County, but states did not know how the State of Iowa planned to use these funds should they be awarded the grant.

Public Input

None

Meeting

Due to November 11th being a holiday, discussion was held to decide when next BOH meeting would be. After discussion, Next BOH meeting: Tuesday, November 4th @ 5:30pm

Adjournment

There being no further business, motion to adjourn by Wangui at 1800, 2nd by Griffin.

Respectfully Submitted,
Leah McElhinney
Secretary Pro Tem

Motion to Approve:

1st: _____

2nd: _____