

## Louisa County Board of Health

12635 County Rd G56, Ste 103  
Wapello, IA 52653



Meeting Minutes November 4th, 2025

**Members Present:** Shawn Maine, Randy Griffin, Lynn Mincer, Ashley Bartenhagen

**Members Present via Zoom:** Jacinta Wangui

**Excused/Absent:** None

**Staff Present:** L. McElhinney

**Guests:** Jim Rudisill, Brian Thye, Heather Bombei

**Guests via Zoom:** None

### **Call to Order**

Meeting was called to order by Maine at 1730.

### **Approval of Agenda**

Motion to approve November 4<sup>th</sup>, 2025 agenda by Mincer, 2<sup>nd</sup> by Griffin. All approved, so carried.

### **Approval of Minutes**

Motion by Griffin to approve October 14<sup>th</sup>, 2025 board minutes, 2<sup>nd</sup> by Mincer. All approved, so carried.

### **Environmental Health Update**

#### **New Business/Financial Report:**

B. Thye presented EH stats for October 2025. Thye reported he had been serial testing a well that had been shocked 2 times and was now recommending a UV light that had been tried in another county.

#### **Old Business:**

None

*Thye exited the meeting*

### **Public Health/Home Health Update**

#### **New business/Director's Report:**

L. McElhinney presented financial data for Environmental Health through the month of October 2025.

L. McElhinney presented financial and home visit caseload data through October 2025.

#### **Review and approve FY25 Annual Report-action item:**

L. McElhinney presented the FY25 Annual Report. Motion by Mincer to accept the FY25 Annual Report as written, 2<sup>nd</sup> by Griffin. All approved, so carried.

#### **Policy review/amendments: Protection and Retention of Records-action item:**

L. McElhinney presented the Protection and Retention of Records policy had been updated to change the timing of password updates under the heading: Electronic Transmission of Data, to reflect current practice. Motion by Bartenhagen to accept Protection and Retention of Records amendments, 2<sup>nd</sup> by Wangui. All approved, so carried.

#### **Policy review/amendments: Wound Care-action item:**

L. McElhinney presented the Wound Care policy with amendments updating wording describing assessments of wounds. Motion by Griffin to accept Wound Care policy amendments, 2<sup>nd</sup> by Mincer. All approved, so carried.

QAPI update:

L. McElhinney reviewed current data LCPH collected as part of the QAPI process. McElhinney stated no current trends noted. McElhinney stated recent concerns had been reviewed re: transportation difficulties and ride scheduling for multiple patients. McElhinney reported staff had contacted the scheduler and had received access to schedule online and were now in the process of tracking that data to look for improvement or continuing concerns.

Heather Bombei, Iowa HHS Regional Consultant: Iowa HHS Updates:

Heather Bombei, Iowa HHS Regional Consultant gave updates regarding Public Health alignment and reported a new IHHS director- Larry Johnson had been appointed.

**Old Business:**

Iowa Cancer Registry Cancer Presentation:

L. McElhinney reminded the board that the Iowa Cancer Registry presentation was coming up on Monday, December 10<sup>th</sup> and to register if planning to attend.

**Public Input**

None

**Meeting**

Next BOH meeting: Tuesday, December 9<sup>th</sup> @ 5:30pm

**Adjournment**

There being no further business, motion to adjourn by Wangui at 1812, 2<sup>nd</sup> by Mincer.

Respectfully Submitted,  
*Leah McElhinney*  
Secretary Pro Tem

Motion to Approve:

1<sup>st</sup>: \_\_\_\_\_

2<sup>nd</sup>: \_\_\_\_\_