**Louisa County Board of Health**

Meeting Minutes January 10th, 2023

**Members Present**: Shawn Maine, Lynn Mincer, Joellen Schantz, Tim Verink

**Members Present via Zoom**: Jacinta Wangui

**Excused/Absent**:

**Staff Present:** R. Smith

**Guests:** Jim Rudisill, Brian Thye

**Guests via Zoom:**

**Call to Order**

Meeting was called to order by Schantz at 1330.

**Approval of Agenda**

Motion to approve January 10th, 2023 agenda by Verink, 2nd by Mincer. All approved, so carried.

**Approval of Minutes**

Motion by Verink to approve November 8th, 2022 board minutes, 2nd by Mincer. All approved, so carried.

*Maine entered meeting.*

**Election of Officers**

Mincer motioned to appoint Schantz Chair, 2nd by Verink. All approved, so carried. Motion by Mincer to appoint Verink Vice Chair, 2nd by Maine. All approved, so carried. Motion by Verink to appoint Maine Secretary, 2nd by Mincer. All approved, so carried. Motion by Maine to continue with R. Smith as Secretary Pro Tem, 2nd by Verink. All approved, so carried.

**Signatory Authority**

After discussion, motion by Maine to continue signatory authority to R. Smith for the Board, 2nd by Verink. All approved, so carried.

**Environmental Health Update**

New Business/Financial Report:

Thye presented EH stats and the system installation report through December 2022; R. Smith presented the EH finances through November 2022. Thye also reports he will be in Des Moines for sanitation classes coming up January 26th-27th.

Budget Review:

R. Smith presented the proposed FY24 EH budget; after discussion, motion by Verink to approve the FY24 EH budget as presented, 2nd by Maine. All approved, so carried.

Old Business:

Thye reported that R. Smith could put the water testing ad in the final paper, Morning Sun. Rudisill reminded the group that the Wapello Republican and Morning Sun News Herald will merge this week into one paper. R. Smith states she will put in the new combined paper; both Wapello and Morning Sun residents will see the ad.

*Thye exited meeting.*

**Public Health/Home Health Update**

New business/Financial Report:

Smith presented financial data through November 2022 and home visit caseload data through December 2022. R. Smith states that once financial data for December is available from the Auditor’s Office, financials through December will be emailed to the Board for both PH and EH.

2022 Mosquito Surveillance Report:

Smith presented the report from ISU, noting that four specimens of the *a. albopictus* species targeted for trapping were located this year. R. Smith plans to continue trapping efforts in Louisa County as requested by the ISU grant program and anticipates trapping efforts may be more targeted next year now that the species in question was found in Wapello.

Amendment of the COVID Vaccination Policy:

R. Smith presented the current COVID vaccination policy, requesting the removal of mask use in the home due to COVID being endemic and there now being no threshold on which to remove masks. Wangui agreed that mask use cannot be indefinite. Motion by Maine to remove mask use from the COVID vaccination policy, 2nd by Mincer. All approved, so carried.

Sliding Fee Scale Visit Policy:

R. Smith presented a new policy to replace what was the former State Grant (SG) policy. With SG no longer covering home health services, the new policy covers in-office and home health services formerly billed to SG. Following discussion, motion by Verink to approve and implement the Sliding Fee Scale Visit Policy, 2nd by Mincer. All approved, so carried.

Sliding Fee Scale:

R. Smith presented the revised sliding fee scale for services not covered by health care coverage. The scale is based on current Federal Poverty Guidelines and was submitted with the Community Foundation grant proposal for Healthy People, Healthy Communities. Motion by Maine to approve the Sliding Fee Scale without changes, 2nd by Verink. All approved, so carried.

Amendment of Fiscal Management Procedure:

R. Smith requested the sections of the current policy be updated to remove any reference to SG programs, as now all Sliding Fee Scale Visits covered under their own policy. Motion by Maine to remove sections of Fiscal Management Procedure related to State Grant, 2nd by Verink. All approved, so carried.

Administrator Review:

R. Smith notified the board it was time for her annual review. Staff evals already completed and ready for BOH review.

Budget Review:

R. Smith presented the proposed FY24 PH budget; after discussion, motion by Maine to approve the FY24 PH budget with salary lines to be changed to align with the FY24 county-wide BOS wage increase for all dept. employees, which is yet to be determined. All approved, so carried.

Old Business:

R. Smith notified the Board that changes to the program formerly known as State Grant that were presented at previous meetings would not be possible due to CMS rules and regulations.

**Public Input**

No public in attendance.

**Meeting**

Next BOH meeting: Tuesday, February 14th @ 1330

**Adjournment**

There being no further business, motion to adjourn by Mincer at 1504, 2nd by Maine.

Respectfully Submitted,

*Roxanne Smith*

Secretary Pro Tem

Motion to Approve:

1st: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_