

## **Louisa County Board of Health**

12635 County Rd G56, Ste 103  
Wapello, IA 52653



Meeting Minutes December 16th, 2025

**Members Present:** Shawn Maine, Randy Griffin, Lynn Mincer, Ashley Bartenhagen

**Members Present via Zoom:** None

**Excused/Absent:** Jacinta Wangui

**Staff Present:** L. McElhinney

**Guests:** Jim Rudisill, Brian Thye, Bruce Hudson

**Guests via Zoom:** None

### **Call to Order**

Meeting was called to order by Maine at 1730.

### **Approval of Agenda**

Motion to approve December 16<sup>th</sup>, 2025 agenda by Bartenhagen, 2<sup>nd</sup> by Griffin. All approved, so carried.

### **Approval of Minutes**

Motion by Mincer to approve November 4<sup>th</sup>, 2025 board minutes, 2<sup>nd</sup> by Griffin. All approved, so carried.

### **Environmental Health Update**

#### **New Business/Financial Report:**

B. Thye presented EH stats for November 2025. Thye reported he had been notified of no water @ a trailer park in Louisa County. Discussion ensued. It was estimated that 10 families live there. Thye reported he had been following up regarding septic concerns but had no jurisdiction regarding the water. Bruce Hudson reported there were no current ordinances that could be used to enforce the owner of the park to provide water.

#### **Discussion and Possible Action Regarding MOU with R.U.S.S.:**

B. Hudson presented a new MOU regarding FY27 with a 6% increase from \$60,184.08 to \$63,795.12. Hudson stated there had not been an increase since FY22. Discussion held among members of the board. Motion by Griffin for the BOH Chair to sign the MOU, 2<sup>nd</sup> by Mincer. All approved, so carried.

#### **Old Business:**

Thye gave updates regarding a camper complaint and a complaint involving shingles. Thye reported the camper had been given a 2<sup>nd</sup> notice and would be turned over to the county attorney and the shingles complaint was scheduled for a court hearing in January.

*Thye, Hudson exited the meeting*

#### **FY27 Budget Review and Approval:**

L. McElhinney presented the Environmental Health budget. Discussion held regarding cutting back some of the expense lines to make up for the increase to the R.U.S.S MOU. Motion by Mincer to approve the FY27 revised budget, 2<sup>nd</sup> by Bartenhagen. All approved, so carried.

### **Public Health/Home Health Update**

#### **New business/Director's Report:**

L. McElhinney presented financial data for Environmental Health through the month of November 2025.

L. McElhinney presented financial and home visit caseload data through November 2025.

#### **2025 Mosquito Surveillance Report:**

L. McElhinney presented the FY25 Mosquito Surveillance Report. McElhinney conveyed the report included mosquito surveillance data from across the state.

FY27 Budget Review and Approval:

L. McElhinney presented the FY27 Public Health budget. Maine reported that the Board of Supervisors had asked for each department to present budgets with 0%, 2%, and 4% salary increases. After discussion, a motion by Griffin was made to submit all budgets, 0%, 2%, and 4%, as written, for BOS approval, 2<sup>nd</sup> by Bartenhagen. All approved, so carried.

**Old Business:**

None

**Public Input**

None

**Meeting**

Next BOH meeting: Tuesday, January 13<sup>th</sup> @ 5:30pm

**Adjournment**

There being no further business, motion to adjourn by Mincer at 1846, 2<sup>nd</sup> by Bartenhagen.

Respectfully Submitted,  
*Leah McElhinney*  
Secretary Pro Tem

Motion to Approve:

1<sup>st</sup>: \_\_\_\_\_

2<sup>nd</sup>: \_\_\_\_\_