**Louisa County Board of Health Special Meeting**

Meeting Minutes May 24th, 2022

**Members Present**: Randy Griffin, Lynn Mincer, Joellen Schantz, Tim Verink

**Members Present via Zoom**: Jacinta Wangui

**Excused/Absent**:

**Staff Present:** R. Smith

**Guests:** Jim Rudisill

**Guests via Zoom:**

**Call to Order**

Meeting was called to order by Griffin at 1330.

**Approval of Agenda**

Motion to approve May 24th, 2022 agenda by Schantz, 2nd by Verink. All approved, so carried.

**Public Health**

Review Current Staff Needs and Wages: Special meeting called to address issue presented by Smith regarding the inability to hire a CNA to fill the position vacant since March. Smith voiced concerns to the Board that the home health agency is in jeopardy if the position can’t be filled. Smith stated all aide referrals were currently being turned away and any skilled nursing referral that needed an aide also had to be denied. Smith felt the low hiring wage made the agency unable to compete with other local agencies who were offering higher wages, sign-on bonuses, and good benefits. After discussion on what the starting wage should be brought up to, Smith requested the Board raise the starting wage to $19/hr. and requested the current aides on staff be given raises to match the $19/hr. being offered. In addition, Smith requested the hourly wage of the current Office Manager also increase to $21/hr. Smith reported the increases should fall within the FY23 approved budget and that she had reached out to Supervisor’s Quigley and Ball regarding the proposed wages, neither of whom had any objections to raises within the budget. After further discussion, motion by Verink, 2nd by Wangui to advertise for the open CNA position at $19/hr., to raise the current aide’s wages to $19/hr., and to raise the current Office Manager wage to $21/hr. All approved, so carried.

Smith states the raises for current staff affected will go into effect upon hire of the new CNA or on July 1st, 2022, whichever comes first. Smith plans to readvertise the open position this week.

**Public Input**

No public in attendance.

**Meeting**

Next BOH meeting: Tuesday, June 14th @ 1330

**Adjournment**

There being no further business, motion to adjourn by Schantz at 1353.

Respectfully Submitted,

*Roxanne Smith*

Secretary Pro Tem

Motion to Approve:

1st: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_