**Louisa County Board of Health**

Meeting Minutes April 19th, 2022

**Members Present**: Randy Griffin, Lynn Mincer, Joellen Schantz

**Members Present via Zoom**: Jacinta Wangui

**Excused/Absent**: Tim Verink

**Staff Present:** R. Smith

**Guests:** Brian Thye, Jim Rudisill, Marley Eckblad

**Guests via Zoom:** Bruce Hudson

**Call to Order**

Meeting was called to order by Griffin at 1329.

**Approval of Agenda**

Motion to approve April 19th, 2022 agenda by Schantz, 2nd by Mincer. All approved, so carried.

**Approval of Minutes**

Motion by Schantz to approve March 8th, 2022 board minutes, 2nd by Mincer. All approved, so carried.

**Prelude Behavioral Health**: Marley Eckblad presented information regarding a tobacco grant Prelude holds in Louisa County. The grant specifically directs outreach to daycares, childcare centers, and schools focusing on policies and tobacco resources.

*Eckblad exited the meeting.*

**Environmental Health Update**

New Business: Thye presented EH finances, stats, and the system installation report through March 2022.

Old Business: Thye stated the new ToT computerized system has begun, reports a tiered system that is currently in Tier One with some contractors now electronic and others to follow in later tiers. Thye also reported the funds for the unsewered communities grant will likely end soon as 10 million had already been spent throughout the state under the grant.

*Thye and Hudson exited the meeting.*

**Public Health/Home Health Update**

New business/Financial Report:

Smith presented financial and home visit caseload data through March 2022. She also reported that a budget amendment had recently been completed with the County Auditor due to the shift in the line item for COVID money and the additional IT funds approved through the COVID grant. Smith reported the overall budget changes would have the department asking for $16,000 less in county funding for FY22. This amendment will be reflected in the financials reported at next month’s meeting.

Approval of FY21 Agency Evaluation: Smith presented the FY21 agency eval which highlights activities completed and financials for that fiscal year. Motion by Schantz to approve the FY21 Agency Evaluation as presented, 2nd by Mincer. All approved so carried.

Approval to apply for FY23 LPHS Grant: Smith discussed the upcoming FY23 LPHS grant application, including the changes in delivery expectations for the grant. Smith asked the board to consider how they would like to proceed with the home health portion of the grant once funds will no longer be available for home health. Smith asked the board to give approval to apply for the FY23 grant application using similar activities as in past years while adhering to the new grant deliverables. Motion by Schantz for Smith to apply for the FY23 LPHS grant, 2nd by Mincer. All approved, so carried.

Review of COVID-19 Funding: Per a request from a member of the public, Smith presented a summary of COVID grant money received through February 2022. Grant funds included money for staff time/salary, equipment, a subcontract with CHC, and miscellaneous items. Beginning January 2022, PH began billing insurance for the administration fee to give COVID-19 vaccine; this money was not included in the overall total of $73,358.31 received from grant money, but Smith reported it equaled approx. $1,100. Not included in the total money received was CARES funding applied for by the County on behalf of the PH dept. in a previous fiscal year.

Old Business:

Open Position Update: Smith notified the board she has had difficulty filling the open CNA position due to more competitive wages, sign-on bonuses, and incentives in the local job market that make it difficult to compete with other businesses seeking the same qualified employees. Smith stated that the board decision regarding home health and the LPHS grant will also play a role in the CNA positions moving forward. At this time the position remains open, applications will continue to be accepted.

**Public Input**

No public in attendance.

**Meeting**

Next BOH meeting: Tuesday, May 10th @ 1330

**Adjournment**

There being no further business, motion to adjourn by Mincer at 1429.

Respectfully Submitted,

*Roxanne Smith*

Secretary Pro Tem

Motion to Approve:

1st: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_